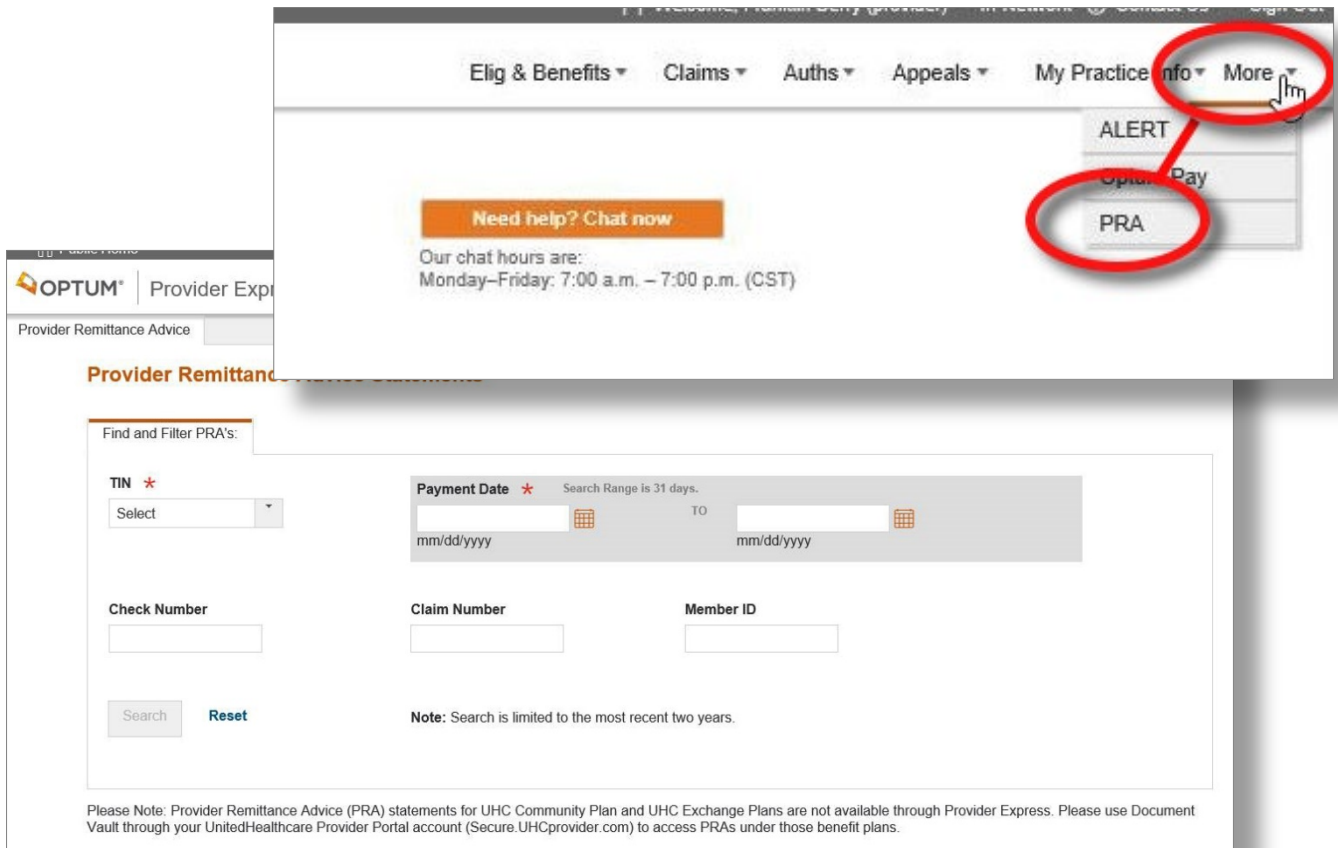


# QUICK REFERENCE GUIDE

## FINDING PROVIDER REMITTANCE ADVICES (PRA) IN THE SECURE TRANSACTIONS AREA OF PROVIDER EXPRESS

In order to help streamline your financial management and claim reconciliation activities, you can access up to 24 months of payment information at no cost. Below outlines how easy it is to find your PRAs.



The screenshot displays the Provider Express interface. In the top navigation bar, the 'More' tab is circled in red. A drop-down menu is open, showing options: 'ALERT', 'Optum Pay', and 'PRA', with 'PRA' also circled in red. Below the navigation, there is a 'Need help? Chat now' button and chat hours information. The main content area is titled 'Provider Remittance Advice' and includes a search section with the following fields:

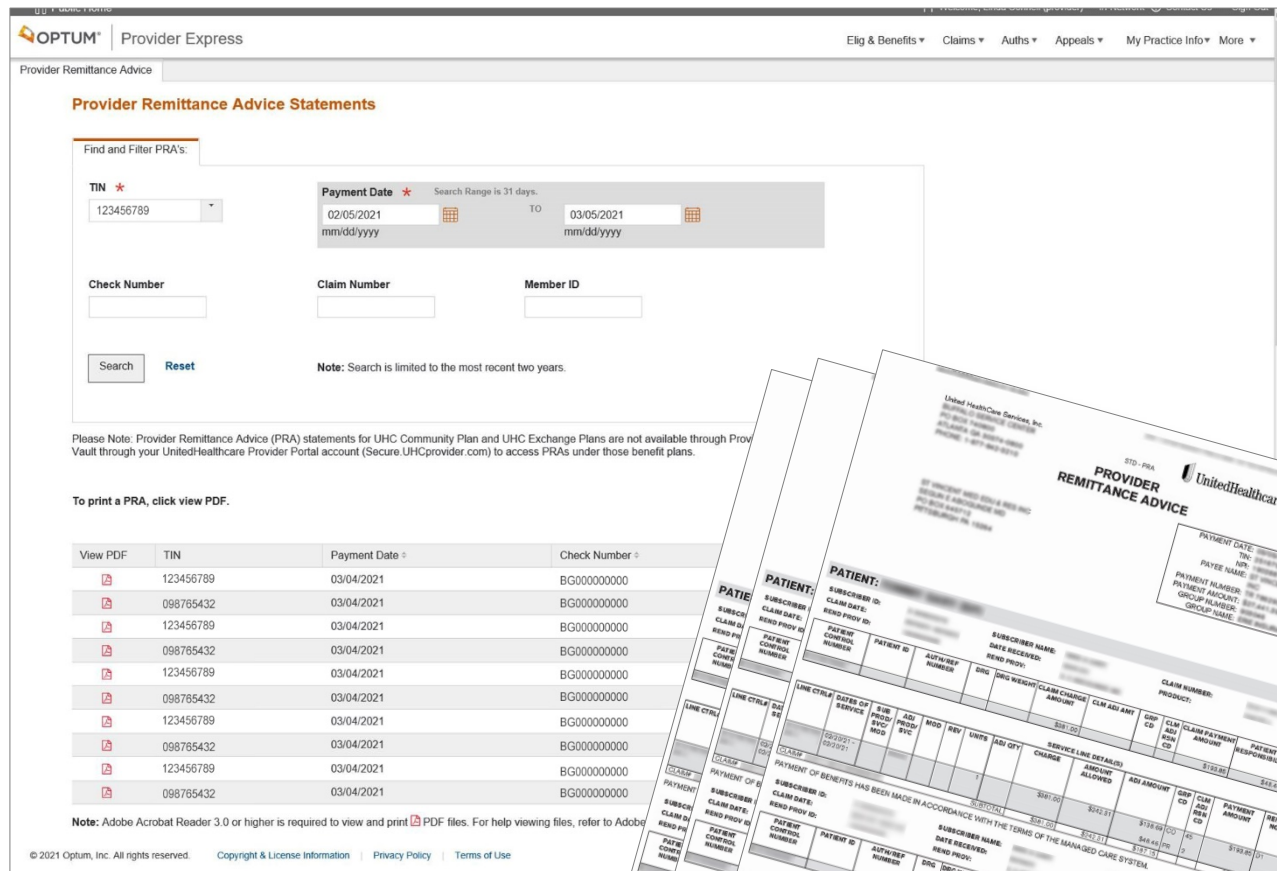
- Find and Filter PRA's:**
- TIN \***: Select
- Payment Date \***: Search Range is 31 days. (mm/dd/yyyy TO mm/dd/yyyy)
- Check Number**: [Text Input]
- Claim Number**: [Text Input]
- Member ID**: [Text Input]
- Search** and **Reset** buttons.
- Note:** Search is limited to the most recent two years.

Please Note: Provider Remittance Advice (PRA) statements for UHC Community Plan and UHC Exchange Plans are not available through Provider Express. Please use Document Vault through your UnitedHealthcare Provider Portal account (Secure.UHCprovider.com) to access PRAs under those benefit plans.

To find your Provider Remittance Advices in the secure transactions area of Provider Express, click on the *More* tab in the upper right of the main navigation and then click on *PRA* in the drop-down menu.

# QUICK REFERENCE GUIDE

## FINDING PROVIDER REMITTANCE ADVICES IN THE SECURE TRANSACTIONS AREA OF PROVIDER EXPRESS



**Provider Remittance Advice Statements**

Find and Filter PRA's:

TIN \* 123456789

Payment Date \* Search Range is 31 days. 02/05/2021 TO 03/05/2021

Check Number

Claim Number

Member ID

Search Reset

Note: Search is limited to the most recent two years.

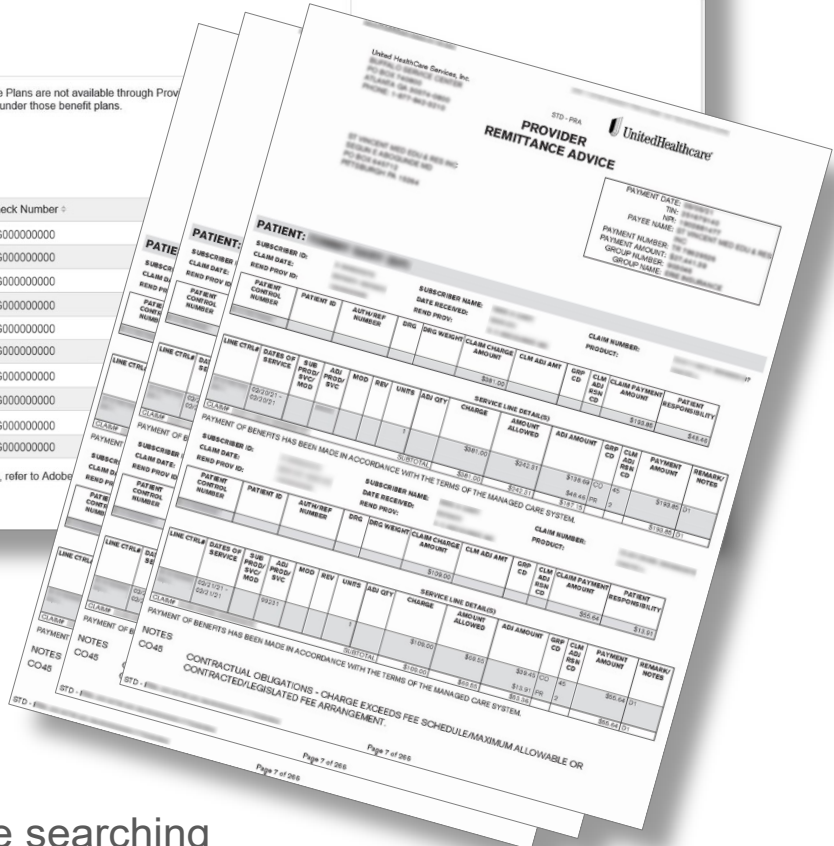
Please Note: Provider Remittance Advice (PRA) statements for UHC Community Plan and UHC Exchange Plans are not available through Provider Vault through your UnitedHealthcare Provider Portal account (Secure.UHCprovider.com) to access PRAs under those benefit plans.

To print a PRA, click view PDF.

View PDF	TIN	Payment Date	Check Number
	123456789	03/04/2021	BG000000000
	098765432	03/04/2021	BG000000000
	123456789	03/04/2021	BG000000000
	098765432	03/04/2021	BG000000000
	123456789	03/04/2021	BG000000000
	098765432	03/04/2021	BG000000000
	123456789	03/04/2021	BG000000000
	098765432	03/04/2021	BG000000000
	123456789	03/04/2021	BG000000000
	098765432	03/04/2021	BG000000000

Note: Adobe Acrobat Reader 3.0 or higher is required to view and print PDF files. For help viewing files, refer to Adobe.

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On the main PRA search, you can search by date range, check number, claim number or member ID.

Once you find the PRA you are searching for, click on the PDF icon to the left. That will open a PDF version of Provider Remittance Advice and allows you to print the document for your records.